

Finance and Resources Committee

27 March 2018

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1.	23/02/2017	Strategic Direction for Tackling Homelessness	To agree that the Head of Safer and Stronger Communities would report back to a future Committee on the impact the implementation of the new Homelessness Strategy would have on shortening the period of contract extensions.	Head of Safer and Stronger Communities	June 2018		The Homelessness Task Force is due to report back with its final recommendations around future service delivery in June 2018. The most appropriate way to report back to F&R would be a referral of that report when it becomes available.

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2.	5/09/2017	Revenue and Capital Budget Framework 2018/23 – Progress Update	To agree that a further report be submitted following the publication of the Scottish Government's response to the Barclay Review, and that this report would outline the implications for the council and service users.	Executive Director of Resources	8 February 2018	8 February 2018	Report considered by F+R Committee on 8 February 2018 – closed.
3.	26/10/2017	Capital Investment Framework 2018/19-2026/27	To note that a further report on the capital investment framework would be considered by Finance and Resources Committee in January 2018.	Executive Director of Resources	8 February 2018	8 February 2018	Report considered by F+R Committee on 8 February 2018 – closed.

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4.	7 November 2017	Revenue Budget Framework 2018/23 – Mid-Year Review -	To ask the Executive Director of Resources to prepare a four year plan to address the forecast savings gap, based on the wider themes set out in the report and taking into account the Council's priority outcomes.	Executive Director of Resources	30 September 2018		

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5.	23 January 2018	Asset Management Strategy Transformation Programme - Update	To agree that the Executive Director of Resources would provide members with a briefing note to be circulated by Committee Services to clarify the impact of changes to the capital programme that were proposed so that they could be taken into account, and any impacts from the capital programme that were proposed so that they could be taken into account.	Executive Director of Resources	As soon as possible.	12 February 2018	Briefing note circulated to elected members – closed.
6.	23 January 2018	Outcome of Property Condition Surveys	1) To agree that following the Council Budget meeting on 22 February 2018 a report would be brought to Committee immediately following on mobilising a programme of backlog	Executive Director of Resources	27 March 2017		Report going to the Finance and Resources Committee on 27 March 2018 – closed.

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			<p>investment and planned maintenance, detailing priority areas for capital investment, priority areas for planned maintenance, remaining shortfalls and implications for the long term financial plan and steps to address longer term planning for maintenance beyond the 5 year time horizon.</p> <p>2) To agree that Committee Services would circulate a list of C and D rated operational buildings to members.</p>				
7.	23 January 2018	Edinburgh Shared Repairs Service (ESRS) and Legacy - Programme Progress Report	To agree that the Executive Director of Resources would provide a briefing note for new members containing detail	Executive Director of Resources	As soon as possible	1 February 2018	Briefing note circulated to members – closed.

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			on Legacy, to be circulated by Committee Services.				
8.	23 January 2018	Annual Report – Debt Write-Off	To agree that the Executive Director of Resources would provide further clarification to Councillor Corbett on why the Council was not recovering the same level of parking debt compared to previous years, and to Councillor Ross on the amount of debt that might be recovered via property inhibitions in respect of statutory repairs, care homes and council tax.	Executive Director of Resources	As soon as possible	23 January 2018	Briefing notes circulated – closed.
9.	23 January 2018	Workforce Dashboard	To agree that the Executive Director of Resources would provide Councillor Hutchison with the number of staff that had been on the redeployment register long-term.	Executive Director of Resources	As soon as possible	27 March 2018	The information will be provided in the Workforce Dashboard report – closed.

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10.	23 January 2018	Award of Energy Efficient Street Lighting Programme	To agree that the Chief Procurement Officer would provide a briefing note to members to clarify the reason for the length of time taken to award the contract, to be circulated by Committee Services.	Chief Procurement Officer	As soon as possible	1 February 2018	Briefing note circulated – closed.
11.	23 January 2018	Joint Consultative Group (JCG): Amendment of Constitution	To agree that the Executive Director of Resources would provide Councillor Hutchison with the percentage of staff who were members of trade union and if non-union members of staff could be represented at the Joint Consultative Group.	Executive Director of Resources	As soon as possible		Ongoing
12.	23 January 2018	Lease Surrender and exit from Parliament Square, Edinburgh	To agree that the Executive Director of Resources would provide an update on the negotiation process for the Lease Surrender and Exit	Executive Director of Resources	As soon as possible	12 March 2018	Legal documentation for lease surrender now in agreed form. Remaining council staff will vacate 1A Parliament Square by 23 March with full

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			from 1A Parliament Square.				clear out of the building and hand back to the landlord on 30 March 2018 – closed.
13.	8 February 2018	Capital Investment Programme 2018/19 to 2022/23	To agree that the Executive Director of Resources would provide a briefing note to members on the Wave 4 Schools Programme.	Executive Director of Resources	As soon as possible	14 February 2018	Briefing note was circulated to elected members – closed.